



File No. SSPI/Rec/2022-23/02

Date: 27/ 02/ 2023

ADVERTISEMENT

for the Post of -

***Administrative Officer, Sengya Sambhudhan Phonglo Institute (SSPI),
Arda, Diyungbra, Dima Hasao, Assam***

Applications are invited from eligible candidates for the post of **Administrative Officer, SSPI**, Arda, Diyungbra, Dima Hasao, Assam; a skill and enterprise development initiative of the North Cachar Hills Autonomous Council (NCHAC) and Foundation for Integrated Support and Solution (FISS).

The **applicant** should –

- Be a Graduate with minimum 55% from a recognized university or an equivalent grade in a point-scale wherever grading-scale is followed, or an equivalent degree from an accredited foreign university, post-graduate degree is a plus;
- Desirably be a law graduate or an MBA from a recognized university, or an equivalent degree from an accredited foreign university,
- Have at least 15 (fifteen) years of experience on development administration in government/semi-government/autonomous organizations;
- Have outstanding organizational ability, good judgment, decision-making aptitude, communication skills, problem-solving and conflict resolution skills;
- Not be more than 62 years of age on the date of publishing this advertisement.

In case of exceptionally experienced candidate, some of the qualifications may be relaxed. However, the decision of the Selection Committee will be final and binding on all.

The last date for receipt of the application along with CV is *10th of March 2023 (Monday) by 5:00 PM* at the below email-ID :-

sspi@fissindia.com

Director